

Trademark Electronic Application System

Under the Paperwork Reduction Act of 1995 no persons are required to respond to a collection of information unless it displays a valid OMB control number.
PTO Form No Form Number (Rev 01/2012)
OMB No. 0651-0055 (Exp. 10/31/2021)

Response To Office Action for Post-Registration Matters TEAS - Version 7.1

GENERAL FORM INFORMATION:

- **TIMEOUT WARNING:** After 25 minutes of [inactivity](#), you will be prompted to continue your session. If you do not continue within 5 minutes, the session will end, you will be logged out of your USPTO.gov account, and you will lose any unsaved data in the form. Please have all of your information ready before you start.
- **DO NOT USE YOUR BROWSER BACK/FORWARD BUTTONS:** Use only the navigation buttons at the bottom of each page.
- **REQUIRED FIELDS:** All have an **ASTERISK (*)**, and the form will not validate if these fields are not filled-out.

FOLLOW THE STEPS TO ACCESS THE RESPONSE FORM:

STEP 1: To use this form, the "Current Status" of your application must be "A Post Registration Action has been mailed." Confirm the status using [Trademark Status & Document Retrieval \(TSDR\) system](#) before proceeding. If the registration is not in the correct status, you must wait until the status is updated (usually 48-72 hours after receiving an e-mail notice that a Post Registration Office action has issued).

STEP 2: ENTER REGISTRATION NUMBER BELOW OR ACCESS PREVIOUSLY FILLED-OUT/SAVED FORM.

* **Registration Number:**

(Do not enter registration number if you are accessing your saved form.)

OR

To upload a previously saved form file, first review the [TEAS Help instructions for accessing previously saved data](#) and then use the "Browse..." button below to access the form file saved on your computer. **WARNING:** Failure to follow the TEAS Help instructions will result in the inability to edit your data.

Do NOT upload or attach any other file(s) (for example, a specimen or foreign registration certificate) using the button below. You must upload other attachments within the proper section of the actual form, after answering "Yes" to the appropriate wizard question(s) on the next page.

Browse...

Continue

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Important: After this response is submitted, the USPTO will send a filing receipt to the email address of either (A) the appointed attorney, if any, otherwise (B) the trademark owner/holder.

Contact Points:

For **general** trademark information, please email TrademarkAssistanceCenter@uspto.gov, or telephone 1-800-786-9199. If you need help in resolving **technical** glitches, please email TEAS@uspto.gov. Please include your telephone number in your email, so we can talk to you directly, if necessary. For **status** information, use <https://tsdr.uspto.gov>.

STATUS CHECKS: The status of the filing is available in the [Trademark Status & Document Retrieval System \(TSDR\)](#) 72 hours after filing.

Instructions

To file the response form electronically, please complete the following steps:

1. Fill out all fields for which information is known. Fields with a * symbol are mandatory for filing purposes and must be completed.
2. Sign the response form on the Signature Page. If the desired signatory is not available to sign the application, there are three options available:
 1. To electronically forward the Signature Page to the signatory, use the Text Form option on the Signature Page for an electronic signature.
 2. To mail or fax to the signatory, use the Handwritten pen-and-ink signature option on the Signature Page for the traditional "pen-and-ink" signature.
 3. To electronically save the form, use the Save Form option on the Validation Page.
3. Validate the form by selecting the "Continue" button on the Signature Page.
4. On the Validation Page, it is critical to confirm that all information is displayed properly immediately before filing, regardless of the appearance of the data at any point earlier in the process.

If any previously-entered argument text or image files (e.g., evidence) are now missing, you must re-enter or re-attach before final submission. Otherwise, the USPTO will not receive a complete response. e.g., if you initially pasted text into the argument field, but the argument section is now blank, you must paste it in again after final validation but before actual submission of the response, or the USPTO will not receive that text at all.

5. Click on the Pay/Submit button at the bottom of the Validation Page. If a fee payment is required, this will allow you to choose from 3 different [payment methods](#): credit card, automated deposit account, or electronic funds transfer. Access the proper screen for payment, and make the appropriate entries. If your transmission is successful, you will receive a SUCCESS! Page.
6. An email acknowledging receipt of the submission (a filing receipt) will be sent to the Primary Email Address for Correspondence.

Registration Number	
Mark	
Owner/Holder Information	
Attorney Information	
Primary Email Address for Correspondence	
<small>Warning: This is the email address currently of record in the USPTO database. If it is not the email address of either the appointed attorney, if any, otherwise the owner, it must be updated.</small>	
Secondary Email Address(es) for (Courtesy Copies)	

***STEP 3: To respond to an Office action sent concerning any of the following, select the appropriate option:**

- Combined Declaration of Use & Incontestability under Sections 8 & 15
- Declaration of Use and/or Excusable Nonuse of a Mark under Section 8
- Combined Declaration of Use and/or Excusable Nonuse/Application for Renewal under Sections 8 & 9
- Declaration of Incontestability of a Mark under Section 15
- Section 7 Request for Amendment or Correction of Registration Certificate
- Surrender of Registration for cancellation
- Request to Divide Registration
- Section 12(c) Affidavit
- Declaration of Use and Excusable Nonuse under Section 71
- Combined declaration of use & incontestability under Sections 71 & 15

STEP 4: ACCESS ACTUAL RESPONSE FORM.

Click on the "Continue" button below to access the response form for entering your information.

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Owner Information	
Instructions: 1. Update the mailing address, if needed. The address entered on this page is publicly viewable in the USPTO's TSDR database and is presumed to be the owner's holder's domicile. 2. Update a domicile address that is not the same as the mailing address: Use the Change Address or Representation form to provide or update a separate domicile address, which is not viewable in TSDR.	
<input type="checkbox"/> Owner/Holder	<input type="checkbox"/> Check this box only if the owner listed above does not identify the current trademark owner. The trademark owner is the legally recognized entity or individual that owns the trademark. If there has been a change in ownership or legal name of the owner, you must enter the new owner in this form. Instructions will be provided when you check the box. For more information, see our webpage on modifying owner information in online forms .
<input type="checkbox"/> DBA (doing business as) <input type="checkbox"/> AKA (also known as) <input type="checkbox"/> TA (trading as) <input type="checkbox"/> Formerly	<input type="text"/>
Legal Entity Type: Limited Partnership Citizenship/State or Country/Region/Jurisdiction/U.S. Territory Where Organized: Delaware <input type="checkbox"/> Check this box only if no information is listed in the field/s or if the information listed is not correct for the current owner of the trademark. Instructions will be provided when you check the box.	
Internal Address	
* Street Address (Entered address is viewable in the USPTO's TSDR database. This address must be capable of receiving mail. The USPTO presumes this address is the owner's/holder's domicile . If it is not, enter the domicile address on the Change Address or Representation form.)	<input type="text"/> <input type="text"/> <small>NOTE: You must limit your entry here, and for all remaining fields within this overall section, to no more than 40 characters (the storage limit for the USPTO database). You may need to abbreviate some words, e.g., St. instead of Street. Failure to do so may result in an undeliverable address, due to truncation at the 40 character limit.</small>
* City	<input type="text"/> <small>NOTE: You must limit your entry here to no more than 22 characters.</small>
* State (Required for U.S. owners only)	<input type="text"/> <small>NOTE: You must include as part of the "City" entry any information related to geographical regions (e.g., provinces) not found in the dropdown lists for "States" or "Countries." Enter the city and then the geographical region, separated by a comma (e.g., Toronto, Ontario). In most instances, you will then also have to select the country within which the region is found, below.</small>
* Country/Region/Jurisdiction/U.S. Territory	<input type="text" value="United States"/>
* Zip/Postal Code (Required for U.S. and certain international addresses)	<input type="text"/>
Phone Number	<input type="text"/>
Fax Number	<input type="text"/>
* Email Address	The owner/holder is required to provide an email address and keep that address current with the USPTO. If the owner/holder is represented by a U.S.-licensed attorney, only the attorney's email address will be used for correspondence by the USPTO.

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[NEW CORRESPONDENCE INFORMATION](#)

To make changes to the **Primary Email Address for Correspondence** below, either
 (1) return to the Owner Information section (if no attorney has been appointed) and enter the change, or
 (2) use the Attorney Information section of the form to enter the change (if an attorney has been appointed).

Name	<input type="text"/>
Docket/Reference Number	<input type="text"/> <small>NOTE: You must limit your entry here to no more than 12 characters.</small>
Email Address	<p>Primary Email Address for Correspondence:</p> <p>Secondary Email Address(es) (Courtesy Copies):</p> <input type="text"/> Enter up to 4 addresses, separated by either a semicolon or a comma . <p>Only the Primary Email Address for Correspondence is used for official communication by the USPTO. If an attorney has been appointed, the USPTO will correspond ONLY with the appointed attorney; otherwise the USPTO will correspond with the owner/holder. The owner/holder or the appointed attorney must keep this email address current with the USPTO.</p> <p><small>NOTE: I understand that (1) a valid email address must be maintained by the owner/holder and the applicant owner's/holder's attorney, if appointed, for correspondence and (2) all official trademark correspondence must be submitted via the Trademark Electronic Application System (TEAS).</small></p>

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DECLARATION SIGNATURE

If a declaration is required, the declaration must be signed by the owner/holder of the registration or a person properly authorized to sign on behalf of the owner/holder under [Trademark Rule 2.193](#). The information for the Response Signature section must always be entered.

Click to choose ONE [signature method](#):

- Sign electronically [directly](#) on this petition form Email [Text Form](#) to second party for electronic signature [Handwritten pen-and-ink signature](#)

NOTE: To electronically sign this document, enter any alpha/numeric characters (letters/numbers) of **your choosing**, preceded and followed by the forward slash (/) symbol. Most signatories enter their name between the two forward slashes; examples of acceptable "signatures" include: /john doe/; /jd/; or /123-4567/.

I hereby elect to bypass the submission of a signed declaration, because I believe a declaration is not required by the rules of practice. I understand that the post registration examiner could, upon later review, require a signed declaration.

NOTE: Only one signature is required, regardless of the number of an owners/holders. The person signing for each section may be different, depending on who has the required knowledge to sign. To add a signature option, if appropriate, use the "Add Signatory" button, *below*.

- Unless the owner/holder has specifically claimed excusable nonuse, the mark was in use in commerce on or in connection with the goods/services/collective membership organization during the relevant time period for filing the current declaration of use.
- The mark has been in continuous use in commerce for five consecutive years after the date of registration in the United States, or the date of publication under 15 U.S.C. § 1062(c), and is still in use in commerce on or in connection with all goods/services, or to indicate membership in the collective membership organization, listed in the existing registration.
- There has been no final decision adverse to the owner's/holder's claim of ownership of such mark for such goods/services, or to indicate membership in the collective membership organization, or to the owner's/holder's right to register the same or to keep the same on the register.
- There is no proceeding involving said rights pending and not finally disposed of either in the United States Patent and Trademark Office or in a court.
- To the best of the signatory's knowledge, information, and belief, formed after an inquiry reasonable under the circumstances, the allegations and other factual contentions made above have evidentiary support.
- The signatory being warned that willful false statements and the like are punishable by fine or imprisonment, or both, under 18 U.S.C. § 1001, and that such willful false statements and the like may jeopardize the validity of this submission and the registration, declares that all statements made of his/her own knowledge are true and all statements made on information and belief are believed to be true.

* Signature	<input style="width: 95%;" type="text"/>	* Date Signed	<input style="width: 95%;" type="text"/> (MM/DD/YYYY)
* Signatory's Name	<input style="width: 95%;" type="text"/> NOTE: The signatory must provide their first and last name. Use the following format: Last Name, First Name Middle Initial or Name, if applicable.		
* Signatory's Position	<input style="width: 95%;" type="text"/> Enter appropriate title or nature of relationship to the owner/holder. If the signer is - An individual owner/holder , enter "Owner" or "Holder" as appropriate. - Joint individual owners/holders , enter "Owners" or "Holders" as appropriate (all must sign the form). - A business entity authorized signatory, enter official title; e.g., "President" (if a corporation), "General Partner" (if a partnership), or "Principal" (if a limited liability company). - A U.S.-licensed attorney , enter "Attorney of record," and if not specified in the application or prior communications, specify at least one state bar admission. e.g., "Attorney of record, New York Bar member." Also, if the signing attorney is from the		

	same U.S. firm as the attorney of record, but was not listed in the original filing and is not otherwise of record, also include law firm name, e.g., Associate Attorney, Smith, Jones & Davis, Virginia Bar member.
Signatory's Phone Number	<input type="text"/>

Add Signatory

RESPONSE SIGNATURE

Click to choose ONE [signature method](#):

Sign electronically [directly](#) on this response form Email [Text Form](#) to second party for electronic signature

NOTE: Although a possible combination as selected on the form, the following signing method must NOT be used: declaration signed directly and response signed through the email text form approach.

NOTE: To electronically sign this document, enter any alpha/numeric characters (letters/numbers) of **your choosing**, preceded and followed by the forward slash (/) symbol. Most signatories enter their name between the two forward slashes; examples of acceptable "signatures" include: /john doe/; /jd/; or /123-4567/.

*You must click *one* of the three buttons below to confirm that you are legally authorized to sign this form based on the trademark rules governing representation c

If you have a U.S.-licensed attorney representing you in this matter, only your attorney can sign this Response.

- Owner/Holder who is not represented by an attorney (pro se):** I hereby confirm that
- I am not represented by an attorney in this matter, and am either: (1) the owner/holder(s); or (2) a person or persons(s) with legal authority to bind the owner/holder(s); and
 - If I had previously been represented by an attorney in this matter, either I revoked their power of attorney by filing a signed revocation with the USPTO or the USPTO has granted this attorney's withdrawal request.

ADVISORY: Click the above first button *only* if you are the owner/holder(s) or legally authorized to bind the owner/holder(s); such as an officer of the owner/holder corporation or association, or a general partner of the owner/holder partnership.

- Authorized U.S.-Licensed Attorney:** I hereby confirm that
- I am a U.S.-licensed attorney who is an active member in good standing of the bar of the highest court of a U.S. state (including the District of Columbia and any U.S. Commonwealth or territory);
 - I am currently the trademark owner/holder's attorney or an [associate](#) thereof;
 - To the best of my knowledge, if prior to my appointment another U.S.-licensed attorney **not currently associated with my company/firm** previously [represented](#) the owner/holder in this matter:
 - the owner/holder has revoked their power of attorney by filing a signed revocation or substitute power of attorney with the USPTO;
 - the USPTO has granted that attorney's withdrawal request;
 - the owner/holder has filed a power of attorney appointing me in this matter; or
 - the owner/holder's appointed U.S.-licensed attorney has filed a power of attorney appointing me as an associate attorney in this matter.

- Authorized Canadian Trademark Attorney/Agent:** I hereby confirm that
- An authorized U.S.-licensed attorney has been appointed to represent the owner/holder;
 - I have been granted reciprocal recognition under 37 C.F.R. §11.14(c)(1) by the USPTO's Office of Enrollment and Discipline; and
 - I am an authorized signatory based on 37 C.F.R. §11.14(c)(2).

ADVISORY: Foreign attorneys (other than authorized Canadian attorneys/agents) may not sign responses and are prohibited from representing a trademark owner/holder before the USPTO in trademark matters.

NOTE: If more than one trademark holder/owner, ALL must sign the overall submission.

* Signature	<input type="text"/>	* Date Signed	<input type="text"/> (MM/DD/YYYY)
* Signatory's Name	<input type="text"/>		
	NOTE: The signatory must provide their first and last name. Use the following format: Last Name, First Name Middle Initial or Name, if applicable.		
* Signatory's Position	<input type="text"/>		
	Enter appropriate title or nature of relationship to the owner/holder.		
	If the signer is		
	- An individual owner/holder , enter "Owner" or "Holder" as appropriate.		
	- Joint individual owners/holders , enter "Owners" or "Holders" as appropriate (all must sign the form).		
	- A business entity authorized signatory, enter official title; e.g., "President" (if a corporation), "General Partner" (if a		

partnership), or "Principal" (if a limited liability company).
- A U.S.-licensed **attorney**, enter "Attorney of record," and if not specified in the application or prior communications, specify at least one state bar admission, e.g., "Attorney of record, New York Bar member." Also, if the signing attorney is from the same U.S. firm as the attorney of record, but was not listed in the original filing and is not otherwise of record, also include law firm name, e.g., Associate Attorney, Smith, Jones & Davis, Virginia Bar member.

Signatory's Phone Number

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Validation Page

On **Tue Dec 17 07:01:45 ET 2019** you completed all mandatory fields and successfully validated the form. It has **NOT** been filed to the USPTO at this point. Please complete all steps below to submit the form.

■ **STEP 1:** Review the data in various formats, by clicking on the phrases under Response Data. Use the print function within your browser to print these pages for your own records.

NOTE: It is important that you review this information for accuracy and completeness now. Corrections after submission may not be permissible, thereby possibly affecting your legal rights.

WARNING: After submission of this form, some characters may be displayed in a manner different from what was originally entered because various USPTO systems cannot display/print certain characters. The USPTO will convert any problematic character(s) to the closest acceptable equivalent(s). Visit the USPTO's website for a [complete table highlighting which characters will be converted](#).

Response Data

■ [Input](#)

■ [Mark](#)

■ [XML File](#)

■ [Textform](#)

■ **STEP 2:** If there are no errors and you are ready to file, confirm the **Primary Email Address for Correspondence**, displayed below. To make changes to this email address, use the navigation buttons below to return to the appropriate page in the form and update either the attorney's email address, if appointed, or the applicant owner's/holder's email address. **Courtesy copies** are also permitted and these email address(es) are displayed below. To update these addresses, use the navigation buttons below to return to the Correspondence Information page and enter the changes.

After you submit the form, the USPTO will send an acknowledgment of receipt to the following email address(es):

Primary Email Address for Correspondence:	
Secondary Email Address(es) (Courtesy Copies):	

■ **STEP 3:** To download and save the form data, click on the [Save Form](#) button at the bottom of this page. The information will be saved to your local drive. To begin the submission process with saved data, you must open a new form, and click on the "Browse/Choose File" button displayed on the initial form wizard page. Clicking on the "Continue" button at the bottom of that first page will then properly open the saved version of your form.

■ **STEP 4:** Read and check the following:

Important Notice:

Please note that:

1. I am aware that this response, to be considered "complete," should address each issue requiring response in the Office action or any previous Office action incorporated by reference, and, in addition, that this response does not consist only of a signature (unless the missing signature was the sole issue raised in the Office action).
2. All information you submit to the USPTO at any point in the application and/or registration process will become public record, including your name, phone number, email address, and street address. By filing this document, you acknowledge and agree that **YOU HAVE NO RIGHT TO CONFIDENTIALITY** in the information disclosed. The public will be able to view this information in the USPTO's on-line databases and through internet search engines and other on-line databases. This information will remain public even if the application is abandoned or any registration is surrendered, cancelled, or expired. To maintain confidentiality of banking or credit card information, only enter payment information in the secure portion of the site after validating your form. For any information that may be subject to copyright protection, by submitting it to the USPTO, the filer is representing that he or she has the authority to grant, and is granting, the USPTO permission to make the information available in its on-line database and in copies of the application or registration record.
3. Be aware that private companies **not** associated with the USPTO often use trademark application and registration information from the USPTO's databases to [mail or email trademark-related solicitations](#) (samples of non-USPTO solicitations included).

* If you have read and understand the above notice, please check the box before you click on the **Submit** button.

■ **STEP 5:** If you are ready to file:

Click on the Submit button at the bottom of this page to complete the filing process.

WARNING: After clicking the button, you can **NOT** return to the form to modify the data. If you are not prepared to complete the process now, you should select the "Save Form" option and then complete the Submit process later.

FEE PAYMENT (if required): Screens for entering payment information will follow after clicking the Submit button. Following successful entry of the payment information, you can complete the submission to the USPTO.

You must complete the payment process within 30 minutes of accessing the payment screen.

A complete transaction will result in a screen that says **SUCCESS!** Within 24 hours, an email acknowledgment will also be sent. If you are not prepared to complete the process now, you should select the "Save Form" option to save your form, and then complete the Submit process later. Or, if you have discovered any error, use the "Go Back to Modify" button to make a correction.

[Go Back to Modify](#)

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